



**STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES**

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Cynthia E. Beane
Commissioner

To: Personal Care (PC) Service Providers and IDD Waiver Providers

From: Teresa McDonough, Program Manager, Personal Care Services program 
Stacy Broce, Interim Program Manager, IDD Waiver program 

Date: August 27, 2018

Re: PC and IDD Waiver dual service clarification: maximizing direct care services

This correspondence is to inform involved providers, that respite hours will not be considered a Direct Care service for the purpose of determining eligibility for dual IDD Waiver and PC services. As such, Direct Care service limits that will apply are:

- Child (must have 7,320 units/service year)
- Adult (must have 11,680 units/service year)

Other requirements for the dual IDD Waiver are:

- Participant does not live in an Intensively Supported Setting (ISS) or Group Home setting
- Participant's most recent Inventory for Client and Agency Planning (ICAP) reflects a service level score of 1, 2, 3 or 4.

A few reminders regarding the PC program:

- There is to be no duplication of PC and IDD Waiver services,
- The PC program does not cover respite or companion services,
- PC does not cover intermittent assistance during which there are periods of waiting by the Direct Care Worker. PC services must be active in nature.
- PC policy does not allow parents of minor children, spouses of a member or Court Appointed Legal Guardians to be the paid Direct Care Worker.

For further information regarding the PC program and services including dual IDW/PC services refer to Chapter 517 effective 1/1/2018.